YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SREEKRISHNAPURAM V T BHATTATHIRIPAD COLLEGE
• Name of the Head of the institution	DR JAYAN ERANCHERI ILLAM
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04662268285
• Mobile no	09447415856
• Registered e-mail	principalvtbcollege@gmail.com
• Alternate e-mail	vtbhattathiripadcollege@gmail.com
• Address	SREEKRISHNAPURAM V T BHATTATHIRIPAD COLLEGE, MANNAMPATTA(PO)
• City/Town	PALAKKAD
• State/UT	KERALA
• Pin Code	678633
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**UNIVERSITY OF CALICUT**
• Name of the IQAC Coordinator	**DR SARITHA NAMBOODIRI**
• Phone No.	**09447889128**
• Alternate phone No.	**09074246185**
• Mobile	**09447889128**
• IQAC e-mail address	**saritha16.namboodiri@gmail.com**
• Alternate Email address	**saritha@vtb.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.vtb.ac.in/gateways/report
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.vtb.ac.in/gateways/report

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.32**	**2009**	**09/03/2009**	**08/03/2014**
Cycle 2	**B+**	**2.64**	**2016**	**16/09/2016**	**15/09/2021**

6.Date of Establishment of IQAC — **13/01/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	**Stride**	**UGC**	**2020, 1100 days**	**32,00,000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	5
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC's creative intervention helped the college to achieve numerous milestones. All the curricular and extra curricular activities of the institution are carried out in consultation with IQAC

1. Registered College Al
on Stress Management Str
Conducted a webinar on H(
Google Workspace for cam
courses like COURSERA

**12.Plan of action chalked out by th
Quality Enhancement and the out

Plan of Action	
Reviving Club activi	
GSuite: Educational Pl	
Faculty development pr	
To conduct National International Webi	

Outreach activities	
initiated by the depa	
Department of Sanskri	
Physical Education con	
online demonstration c	
Classes for students	
teachers, 21st June	
Department of Sansk	
Vacaspatyam Lecture Ser	
August 2020, 5th Nov	
20207th and December	
Register in Coursera fo	
Revamping the college	
College Alumni Me	
Initiation of Stride	
Energy saving initia	
Renovation of College G	
Purchase of Academic Ma	
System.	
NIRF	
New Courses	

**13.Whether the AQAR was placed
statutory body?**

- Name of the statutory body

Name	
College Council, I	

14.Whether institutional data subr

Year	
2020-21	

15.Multidisciplinary / interdiscipli

Vision:

The vision of the college
"TamasõmaJ?oti?Gamaya"whi
From Ignorance to knowled
by providing the knowledg

Mission:

- Provide access to
  in rural area.
- Propagate and incul
  culture and heritag
  the society at larg
- To update society
  provide knowledge
- Protect our enviro
  come.

The college offers flexi
credit-based courses and
engagement and service,
towards the attainment o
education.

The college has been sac
Component -1 namely VEDI
COMREHENSIVE SCIENTIFIC
develop the traditional
department of Sanskrit,
Economics are a part of
Department of Sanskrit a
methodology that is uniq
Department of History fo
Education system through
by visiting *Vedapatashal*
Science is involved in t
swaras of Vedic chanting

The college is affiliate

adheres to the multidisc
curriculum as provided b
Undergraduate Programmes
student can choose any o
choice from the availabl
interdiscplinary approac

During the Academic Year
sanctioned MSc Mathemat
interdisciplinary struct

16.Academic bank of credits (ABC

The college is affiliat
future, the University u
will adopt ABC pattern
benefit of multiple entr
The faculties are encour
pedagogical approaches
within the approved fram
material selections, ass

17.Skill development:

3. a. P G Department of
soft skill training prog
11/11/2020. Department o
courses offered by Cours
Courses include Python D
Detection and Mitigation
Everybody (Getting Start
AI, Real-Time Cyber Threa

b. P G Department of Com
certificate course on C
The syllabus of C M A co
pattern.
C. College celebrates na
day, Martyrs day to incu

violence.
Department of History co
Department of Sanskrit o

**18.Appropriate integration of Indi
using online course)**

Sreekrishnapuram V. T. Bl
basic knowledge to studer
ancient Indian culture, a
mission of our college i
education on Indian cult
and thereby to the societ

The institution is select
a project related to the
COMREHENSIVE SCIENTIFIC
promote and develop the
language as a whole."

To fulfill this mission
is playing a vital role.
undergraduate programme
Sanskrit and the departme
to familiarize the studer
culture and tradition us
the department of Sanskr
which is the prominent s
submitted her PhD thesis
department of Sanskrit ha
the area of Indian knowl
been conducting various
Gurupurnima, Sanskrit day
regularly. Now Head of tl
STRIDE project which is
department got an opportu
to develop their research
provides the students va
aesthetics, moral and so
literature.

These are various courses
programme which is relat
Indian knowledge system

Course

Nyaya and Vyakarana	
Veda, Upanisad, and Bhag Gita	
Arthasastra and Dharmasa	
Sankhya and Vedanta	
Cultural and Environment studies in Sanskrit	
Indian Philosophy	

19.Focus on Outcome based educa

The University of Calicut
and learning outcomes of
All the teachers in our
Programme Outcomes and t

In order to ensure that
acquisition of these POs
planner or Lesson Plan b
teacher specifies the le
the classes. Based on th

	the teacher asks review that the topic transacted outcome of that particula Two internal examinations Comprehensive Evaluation adequate weightage is giv each Course thus transfo Based Evaluation.
	20.Distance education/online educa
	The institution not yet vocational courses throug The institution is consta catering to the modern i equipped with projectors classes were suspended i members resorted to onli to explore new horizons tools. Many teachers oper others used services like delivery.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**8**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**923**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2	**72**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	**Documents**
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**294**
File Description	**Documents**
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**34**
File Description	**Documents**
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**6**
File Description	**Documents**
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**28**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**7858460**
4.3 Total number of computers on campus for academic purposes	**57**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college functions according to the guidelines issued by the University of Calicut. Curriculum delivery and academic activities are carried out as per the orders of the Government Of Kerala and the University of Calicut. The university publishes academic calendar each year and the college strictly adheres to this.The IQAC directs its academic sub-committee to prepare the College Academic Calendar. The Master Time Table for the academic year is prepared by the academic sub-committee based on the department Time Table. The Course Planner is prepared by each faculty to document the academic activities of the faculty. An Induction Programme is held for the parents and students separately in the beginning of each academic year. The college conducts centralized internal examinationin each semester and the marks are recorded in Student Diary and Student Chronicle for students.Departmental PTA meetings are held for each UG class after each examination to keep the parents informed of the progress of their wards. Remedial coaching is given to weaker students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The university prepares the academic calendar in the begining of everyacademic year. The college prepared its own academic calendar for the year according to the University academic Calendar. However, due to the outbreak of the pandemic, the University had to rescheduled all it's academic activities including Examinations. The college also rescheduled its academic activities accordingly which is reflected in the Master Timetable and Academic Calendar for the year 2020-21.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://iqac.uoc.ac.in/images/Reports/Academic_Calendar/Academic_Calendar_2020-21.pdf

1.1.3 - Teachers of the Institution participate in **B. Any 3 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

29

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Th institution functions according to the guidelines of University of Calicut and follows the syllabus and curriculum designed by the University. The curriculum includes several topics that relates to issues relevant to professional ethics. College conducts audit courses to enrich the students about enivironment sustainibility. Individual departments in the college also conducts programs related to gender equality and allied aspects.History department of college conducted a webinar on Gender equality.

File Description	Documents
Any additional information	[View File]
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File]

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File]
MoU's with relevant organizations for these courses, if any	[View File]
Institutional Data in Prescribed Format	[View File]

1.3.3 - Number of students undertaking project work/field work/ internships

294

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://vtb.ac.in/gateways/reports/Alumni%20Feedback%20on%20Curriculum.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://vtb.ac.in/gateways/reports/Alumni%20Feedback%20on%20Curriculum.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

363

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

66

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the earlier years, the college has conducted an entry level test to identify the slow learners and gifted learners. Based on the test result, 10 gifted learners and 10 slow learners have been selected from each programme. There is a special programme named Walk With Scholar for gifted learners and special programme named Scholar Support Programme,to uplift the slow learners.

But during the academic year 2020-2021, no such entry level test has been conducted due to COVID 19. So each class teachers has identified gifted learners and slow learners through their online classes and gave special care to each of such learner.

File Description	Documents
Paste link for additional information	[NIL](#)
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
923	**34**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In order to make teaching more learner centered, the following

activities have been practiced:

1. **Debate: in PG classes, debate has been conducted on regular basis based on the topic of their syllabus.(online)**
2. **Seminars: all the students present a seminar paper in each semester.(online)**
3. **Discussion: It is the general practice of all teachers to initiate a discussion among the students regarding the topic.(online)**
4. **Project: both PG students and Final year Degree students do a project work as part of their academic work.**

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution is constatntly improving the tools and facilities for catering to the modern instructional methods. PG Classrooms are equipped with projectors. As it was the time of pandemic all regular classes were suspended in the institution and all the faculty members resorted to online teaching. As a result teachers were able to explore new horizons in teaching learning process through online tools. Many teachers opened their own youtube channels and many others used services like whtsapp and telegram for the class delivery.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	*View File*
Circulars pertaining to assigning mentors to mentees	*View File*
Mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

243

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

20% of the total marks in each course are for internal examinations. The marks secured for internal assessment only need to be sent to University by the colleges concerned. The internal assessment shall be based on a predetermined transparent system involving written tests, Class room participation based on attendance in respect of theory courses and lab involvement/records attendance in respect of Practical Courses. Internal assessment of the project will be based on its content, method of presentation, final conclusion and orientation to research aptitude. Components with percentage of marks of Internal Evaluation of Theory Courses are-Test paper 40%, Assignment 20%, Seminar 20% and Class room participation based on attendance 20%. For practical courses - Record 60% and lab involvement 40% as far as internal is concerned.

20% of the total marks in each course are for internal examinations. The marks secured for internal assessment only need to be sent to University by the colleges concerned. The internal assessment shall be based on a predetermined transparent system involving written tests, Class room participation based on attendance in respect of theory courses and lab involvement/records attendance in respect of Practical Courses. Internal assessment of the project will be based on its content, method of presentation, final conclusion and orientation to research aptitude. Components with percentage of marks of Internal Evaluation of Theory Courses are-Test paper 40%, Assignment 20%, Seminar 20% and Class room participation based on attendance 20%. For practical courses - Record 60% and lab involvement 40% as far as internal is concerned.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College Level Committee :As per the regulations of University, There is a college level grievance redressal committee comprising of student adviser, two senior teachers , two staff council members (one shall be elected member) and elected representative of students (College Union Chairperson) as members and the Principal as Chairman. This committee shall address all grievances relating to the internal assessment grades of the students.

As the academic year 2020-2021 was a COVID 19 time, there was no much grievances that shall be dealt by the cell. minor grievances were settled in the class level.

Department Level Committee: The college shall form a Grievance Redressal Committee in each department comprising of course teacher , one senior teacher and elected representative of Students (Association Secretary) as members and the Head of the Department as Chairman.The committee shall have initial jurisdiction over complaints against Continuous Assessment.

University Level:The University shall form a Grievance Redressal Committee as per theexisting norms.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

There are eight Programmes offered in our college. These eight programmes have well defined POs. Each Desired Outcomes are communicated to the teachers and teacher do evaluation of attainment

of these POs.

Under each Programme, there are number of Courses and each course are having specific Course Outcomes. The following table shows the Courses coming under each Programme:

Programme Code

Programme Name

Number of Courses

BCM

Bachelor of Commerce

31 + 4 (Audit Courses) = 35

BBA

Bachelor of Business Administration

32 + 4 (Audit Courses) = 36

MCM

Master of Commerce

20 + 2 (Audit Courses) = 22

BFT

BA Economics with Foreign Trade

30 + 4 (Audit Courses) = 34

HIS

BA History

31 + 4 (Audit Courses) = 35

SKT

BA Sanskrit

`35 + 4 (Audit Courses) = 39`

`MTS`

`B.Sc. Mathematics`

`34 + 4 (Audit Courses) = 38`

`CSS`

`M.Sc. Computer Science`

`21 + 2 (Audit Courses) = 23`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://vtb.ac.in/gateways/reports/po.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

`Normally separate ways are being used to evaluate the attainment of each PO and CO. For PO, observation, Survey and tests are being used. In case of CO, periodical class tests are being conducted and the result is analyzed for evaluation. A complete system of Outcome based Evaluation is under work-in-progress.`

`Since 2020-2021 was affected with the pandamic, no useful ways has been used to evaluate the attainment of POs and COs. At present, we are evaluating the attainment of POs and COs through the University final year examination results.`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

207

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://vtb.ac.in/gateways/reports/student%20satisfaction%20survey%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3286500

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution actively supports research and innovations through IQAC and encourages individual contributions towards research and development. Faculties and students are encouraged to do research and publish their works in international journals. As a result of conitnuous motivation from faculty, Computer Science students presented papers in International Webinar The college being a grant in aid institution, faculty members are also getting financial and academic support from Government of Kerala as per the prevailing rules and regulations of the government.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College has very active NSS that functions according to the rules and regulations of Government of Kerala as per guidance of University of Calicut. A majority of extension activities of the college are caried out through the NSS. Some of the extension activities are also undertaken by individual departments. Most of the activities are designed and executed in collaboration with nearby panchayaths and neighbourhood community.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

479

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 30 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms: College encompasses sufficient number of well-furnished, well ventilated, spacious 28 classrooms. The College has ICT Classrooms. Wi-Fi connectivity and internet access is provided to the faculty and the students.

Seminar Hall is well-equipped air-conditioned hall, with latest audio-visual aids projectors, white boards, internet connectivity for conducting seminars and workshops thus provide best quality of learning experience.

Laboratories: The College has two computer labs one for under graduation course and another for Post-Graduation course with 57 computers. Lab is fully air conditioned with audio-visual aid projectors, internet and Wi-Fi connectivity.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff.

Other Facilities:- The college has Inverter, Generator to support full time power availability. The college is fully under CCTV camera surveillance. Automated library with INFLIBNET, browsing center. College provide separate computer and printing facility for each and every department.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[vtb.ac.in]()

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is providing facilities for students to participate in cultural activities, sports and games in various ways. Cultural committee supported by a team of faculty members.

Gymnasium: College has well equipped gymnasium for boys & girls with all modern equipment.

Outdoor Games: A spacious play ground is available for outdoor games like Cricket, Football, Volleyball, Basketball, Badminton, etc

Indoor Games: Facilities for the indoor games like, Table Tennis, Chess, Caroms, Yoga center, wrestling are provided to students in

the college campus. A large number of sports activities are organized in the college aiding the students to display their talent in sports activities.

Cultural Activities: Every year college organizes several cultural Function where students participate. College provide training in many cultural activities like music and dance. The college has separate music room well equipped with different music instruments like Veena, Violin, Tabla, Flute,guitar etc…

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[vtb.ac.in](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	[NIL](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7858460

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of the institute is partially automated with, KOHA 18.5 open source library management software in the year 2018,developed by Katipo communication New Zealand. It works on Linux operating system. It fecilitates all library operation such as circulation,classification,cataloguing etc. S.V.T.B college library has a collection of more than 15000 books with 26 periodicals including 20 subject journals and 5 newspapers of national Importance.College library is an active member of INFLIBNET N-List consortium.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

122576

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution has various IT enabled facilities like Computers and Wi-Fi within all the Departments and Office. We provided Wi-Fi fecility to our students too. The college is completely under the surveillance of CCTV camera.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the **A. ? 50MBPS** Institution

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7858460

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has the policy for infrastructure maintenance as specified by the statutory bodies both in terms of quantity and quality. The College provides the best infrastructure to all its departments and other functional areas to ensure the infrastructure needs and the requirements. The Infrastructure Maintenance policy of

the College is ensuring its quality, up gradation from time to time, proper safe guarding by providing inventory numbers on each equipment and maintaining asset register, upkeep of the equipment through regular cleaning, preventive and corrective maintenance including annual maintenance contracts, insurance against damage and theft. Records of all infrastructure including equipment, software, books and other items shall be maintained by all the departments. All departments shall strictly follow the procedures and guidelines of the College with regard to cleanliness and preventive and corrective maintenance of infrastructure. This shall include the following.

• The fault is identified with the help of the lab assistants; weekly maintenance report is prepared and sent to the principal for action.

• The students are given instructions in handling the equipments before doing experiments.

• UPS back up is provided for all system based laboratories

• Regular Antivirus software updating for proper working of the systems Breakdown maintenance

• Damaged sports equipments including gym are replaced by new one as per the requirement

• The maintenance of the college ground is done frequently whenever n

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

685

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

36

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://vtb.ac.in/gateways/reports/capacitybuilding.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

63

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

63

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

78

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

This year due to the pandemic the institute was forced to cut short all most all of the extra curricular activities. Still Institution encourages its students to actively participate in extra curricular

and sports activities. The institute has an active college unioin which conducts various extra curricular activities and ensure the participation of students in cultural events inside and outside the campus under the guidance of faculty members.College has a physical education faculty and hetakesincere effortto ensure the participation of students in various sports activities. Students of the institute has attainedmanyrecognitions in University , State and National level events.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution believes in coperative co existence. So institute frequantly request the support of aluminii in various social and academic activities of the college.The institutehas also formed an Alumni Association that includes aluminii from all departmentsand this has been registered.

Each department has its own alumni and they contribute greatly towards development of the college. Individual department aluminiextends their support by providing financial assistance to the deserving students of the respective departments. . Their contributions are in the form of scholarships to poor students, mobile recharges...etc. CONFLUENCE the Alumni Association of Dept of Computer Science awarded scholarship to the top scorer in M.Sc Computer Science. SIGMA the Mathematics Alumni Assossciation provides financial assistance in the form of scholarships to one student each from 1st, 2nd and 3rd year UG batches. The Alumni Association of Dept of History granted six scholarships during the year to SC/ST students of the department. In this period of pandemic departmental alumni associations have also helped the students by giving them notebooks and textbooks as as support to their academics.

File Description	Documents
Paste link for additional information	vtb.ac.in
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The vision of the college is based on the Upanishad Mantra "TamasõmaJ?oti?Gamaya"which means – Lead me from darkness to light – From Ignorance to knowledge/Wisdom. Institution empowers the society by providing the knowledge.

Mission:

* Provide access to Higher Education opportunities to students in rural area.

- **Propagate and inculcate value education based on Indian culture and heritage to the student community and thereby to the society at large.**
- **To update society with modern technological innovations and provide knowledge and personnel for developmental needs.**
- **Protect our environment and ecology for the generations to come.**

THE REST OF THE DETAILS ARE UPLOADED AS PDF FILE...

File Description	Documents
Paste link for additional information	https://www.youtube.com/watch?time_continue=1&v=4U_R-IbxNN8&feature=emb_logo
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College adopts a decentralised governance system. The delegation of authority begins with the Principal who is appointed by the management. Head of the department of the concerned programmes are given full academic and operational autonomy. Major academic as well as administrative bodies of the college and IQAC, the Internal Quality Assurance Cell proposed by the National Assessment and Accreditation Council (NAAC), was constituted in the year 2010 at Sreekrishnapuram V.T. Bhattathiripad college to improve the performance of institution in higher education sector and for quality up gradation of the college.

File Description	Documents
Paste link for additional information	http://vtb.ac.in/gateways/reports/organogram.pdf
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SWOC Analysis-

Institutional Strength

- **Sreekrishnapuram V. T. Bhattathiripad College started functioning in 1982.VelluthuruthiThazathuBhattathirippad college is located at Sreekrishnapuram in Palakkad District. The college is named afterV.T. Bhattathiripadwho is acknowledged as one of the pioneers of social revolution in Kerala. Sreekrishnapuram V. T. Bhathathirippad College, under the management of 'SreeSankaraTrust' .**
- **Situated on the hilltop, the college is in the midst of the lush landscape. The college campus with its serene surroundings provides a wonderful learning ambiance for the aspiring students.**
- **The college has an efficient and supportive management.**
- **The college offers job oriented courses like M.Sc. Computer Science; BBA .College has also got sanction for interdisciplinary course M.Sc. Mathematics with Data science in this academic year.**
- **The institution has a very energetic and academically oriented faculty and quality students. The college has been bagging University Ranks on regular basis.**
- **Students of the college used to enrol for higher education after clearing UG and some of the PG students enrol for research. Some students are undertaking jobs also after completion of M.Sc. and M.Com.**
- **Physical education department of the college constantly achieving awards in national level, state level and university level.Students were gets motivated and participated in International level too.**

THE REST OF THE DETAILS ARE UPLOADED AS PDF FILE...

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	http://vtb.ac.in/gateways/reports/6.2.1.Report.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body:

The College is a Government aided college owned and managed by the

SreeSankara Trust, a voluntary charitable organization registered under the Literary Scientific and Charitable Societies, 1995. The design and implementation of quality policies for the college are done in a democratic way with participation of Trust members,Principal and senior faculties. Principal is the executive authority of the institution and acts in accordance with the direct payment agreement between the management and the Government.

Administrative Set Up:

The General Secretary (Manager)and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal shares this work and vets all financial projects before the latter endorses the same. The Principal is vested with the day-to-day running of the college. He has a team of Departmental Heads, the IQAC Coordinator, the Teachers' Council Secretary and the Head Clerk to assist in the discharge of this work.

Appointment

Appointments are carried out as per Govt. rules. Selection procedure are done in the presence of , Manager, Govt. nominee, UGC nominee, VC nominee, Physically challenged nominee, Subject expert, Principal.

Service rules, procedures:

The institute functions as per Kerala Service Rule and Kerala Financial Record.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	http://vtb.ac.in/gateways/reports/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching staff:

All the salary related activities are as per government norms and being in Aided sector, government of Kerala provides salary for all permanent faculties. Management is giving festival advance for Fulltime Contract Teachers.

Non-teaching staff:

All the salary related activities are as per government norms and being in Aided sector, government of Kerala provides salary for all permanent non-teaching staffs.

Through Government support the entire teaching and non-teaching faculty provided with all welfare measures. Data collection for the State Government insurance policy :Medisep is in progress

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the direction of UGC and Government of Kerala, the Institution has a performance appraisal system. Teachers have to submit filled-in format for PBAS (Performance Based Appraisal System) to the Principal. Performance of Teachers is also assessed through student feedback, taken at the end of every academic year and appropriate instructions given to staff by Principal. The IQAC reviews academic progress regularly and the Principal takes necessary action for improving the shortcomings.

File Description	Documents
Paste link for additional information	http://vtb.ac.in/gateways/reports/PBAS%202020-2021.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audits are carried out annually by the management of the college to evaluate and maintain accurate and timely financial reports. Sree Sankara Trust to which our college belongs, conducts the management level internalaudit. Deputy Directorate of Education, Thrissur timely conducts the external administrative audit of the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

123500

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is a Government aided college owned and managed by the Sree Sankara Trust, a voluntary charitable organization registered under the Literary Scientific and Charitable Societies, 1995. All welfare measures by the Government are provided to the staff..The main sources of fund, apart from the Government, are various Non-Governmental organizations, the College Management, generous philanthropists andCollege staff. Funds received from Alumni, PTA and philanthropists are used for providingscholarships, conduct ofCareer GuidanceProgrammes, seminars and PSC coaching classes. PTA provides fund for the conduct of internalexaminations. In case of special grants/funds received from funding agencies like UGC, Plannig Board monitors the utilization of grants as per guidelines.The Accounts section of the College maintains all records of income and expenditure to ensure financial transparency.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college regularly monitors the activities of the college and takes necessary action to improve the quality and excellence of the college. In the pandemic situation, IQAC provided eadditional support to teachers and students by providing counter measures to manage the crises. Quality initiatives of IQAC include G-Suite workspace exclusively for Sreekrishnapuram V T Bhattathiripad College for smooth conduct of online teaching learning process of the institution. IQAC opened up Coursera platform for students and teachers to acquire extra skills through certificate courses provided by reputed Universities around the globe. IQAC in association with Computer Science Department provided Faculty Development Programme :"How to host a Webinar".IQAC in association with NSS organized a webinar on "Stress management during Covid -19 pandemic" on 24th Septemer 2020. IQAC initiated the activities of UGC STRIDE Component 1 through an Orientation programme conducted on 5th February 2021. College management, teaching and non-teaching staffs and students participated in the programme. IQAC organized Webinar on SOGISC and Gender issues for the students was organised on 19/02/2021 . On 3rd February 2021, IQAC successfully completed General Alumni registration process. Online Induction programmes were conducted in association with IQAC. IQAC scrutinized and approved promotion records for faculty promotion under Performance Based Appraisal System.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC conducted Academic and Administrative Audit (AAA) in the year 2020-2021.

File Description	Documents
Paste link for additional information	http://vtb.ac.in/gateways/reports/iqac%20meeting%20minutes%20.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://vtb.ac.in/vtbcollege/admin/main.php
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has initiated the following gender equity initiatives during the year

1. Conducted a Webinar on Gender Equity on the topic "Women Empowerment"

2. Counselling Cell

Councelling Cell is functioning in the College in a satisfactorily manner catering to the needs of the students who encounter various types of behavioural problems and other learning disabilities. Some of the cases require several sittings to the to disclose their problems. Both mass counselling and individual counselling are done according to the necessities.

3. Twenty four Hours Security Officer

4. CCTV

5. Common Room for Girls

6. Day Care Centre for young children

6. Women Cell

File Description	Documents
Annual gender sensitization action plan	http://vtb.ac.in/gateways/reports/Gender%20Equity.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://vtb.ac.in/gateways/reports/Gender%20Equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. **Solid Waste Management**

   - **The college has a Solid waste management system called Kakachi @ vtb. Waste boxes are placed in each class rooms and Paper and Plastic wastes are collected separately.These are the hand over to panchayat authorities.**
   - **Bio-degradable solid waste such as food waste, garden trimmings are ultimately used in organic farming.**
   - **College use less paper more IT strategy to reduce carbon footprint and uses technology for information sharing and documentation**
   - **Paper waste generated in the campus are collected and handed over to external agency for recycling.**

2. **Liquid Waste Management**

   - **For liquid waste disposal ,liquid wastes are collected and dumped into digs constructed for that purpose.**

3. **Bio Medical Waste Management**

   - **The college has no Bio medical wastes, so that is not applicable to the college.**

4. **E- Waste management**

   - **periodic maintanance of computers and other electronic equipment ensures reduction of ewaste generation**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks **A. Any 4 or all of the above**

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **The institution promotes inclusivity in all possible academic and non - academic realms. Socio economic inclusivity in admissions is ensured by following the single window system centrally adapted by the university. Situated in rural area of Palakkad, the college has been beneficial to local students**

from all walks of life. The college accommodates students from diverse cultural, regional, linguistic and communal backgrounds, coming from various regions in and out of the state.

- Linguistic diversity and cultural inclusivity is encouraged and celebrated in the instituion. The Department of History maintains an Archeological museum which preserves cultural artifats related to the lived lives and history of ancient Kerala. The Deparment of Malayalam offers a choice based elective course titled theater studies which introduces the rich ancestry and theatrical nuances across the globe. Specimen from great global dramatic literature encourage the students to respect an accomodate diversity in culture.
- The institution practices remedial coaching as a method to encourage students come forward in academics by offering remedial classes so that slow learners can also become a part of main stream learning. Several departments maintain book banks for financially backward students who need additional help in their curriculam.
- The institution is selected by UGC Stride component -1 to undertake a project related to the topic VEDIC EDUCATION SYSTEM IN KERALA - A COMREHENSIVE SCIENTIFIC INTER-DISCIPLINARY ANALYSIS which is to promote and develop the traditional VEDIC studies snd Sanskrit language as a whole.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college conducts programmes to about the values,duties ,rights and responsibilities of citizens to change the students into future assets to the Nation.

- Independence Day
- Republic Day
- Constitution Day
- National/State Pledges
- Remembering freedom fighters

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organises National and international days and celebrates festivals also.

- **Independence Day - August 15**
- **Republic Day - January 26**
- **Constitution Day - November 26**
- **Under auspicious of NSS several important National/ International days are observed.**

1. **International Day of Disabled Persons December- 3**
2. **Death Anniversary of Gandiji - January 30**

3. World Diabetes Day - November 14
4. Polio Day- October 24
5. World Energy day - December 14
6. keralapiravi - November 2
7. Nethaji Day - January 23
8. V.T Day -12 February

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title

STAFF SERVICE INITIATIVE

Objective

To help socity and students

The practice

Both teaching and non-teaching staff in the college contributed money and brainstormed on the variety of ways through which they could support students and other needy people.

Evidence of success

1. Staff club provided scholarship to 30 students

2. Television set provided to one school student

3. Mobile phones provided to 30 students

4. Oxygen concentrator provided to Kadambazhipuram Government Hospital

Title

2. Santhvanam

Objectives

1.To help the people during Covid times

2.To help the government officials for effectively provide Covid initiatives by government

The practice

1.Helping hand for Covid registration for vaccination

2.Helping the police for recording the details

3.Helping the differently abled people

4.Cleaning the quarantine centre

Evidence of Success

1. The students of our college are actively engaging in providing helping hand for the people for getting registration in the Government Portal.

2. VTB Students are help the police for taking the details of passengers during the Lock Down period.

3. Students of our college is doing their selfless work in Mangod Medical College, Palakkad where they help the Covid Positive patients who are differently abled.

4. Students of our college helping the authorities to clean the School which was selected as Quarantine centre for the Covid patients.

File Description	Documents
Best practices in the Institutional website	http://vtb.ac.in/gateways/reports/Best_Pract ices_2020_21.pdf
Any other relevant information	http://vtb.ac.in/gateways/reports/covidjagra tha.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **The college is situated in a rural area.Most of the students studying in the college is also from rural area.It is also an interesting to note that ,most of the students are from lower income groups.It is also a fact that bright students(Students having High marks) opted the colleges situated in towns and cities.So the college gets only students with low marks in comparison with other colleges in cities. But this does not affect the academic performance of the college.The college regularly bags higher ranks(in most years first,second or third) in university examinations.This achievement is because of the efforts from both students and teachers. So the college,condusive to its priority and vision transformed the students into good citizens and well in academics.**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college functions according to the guidelines issued by the University of Calicut. Curriculum delivery and academic activities are carried out as per the orders of the Government Of Kerala and the University of Calicut. The university publishes academic calendar each year and the college strictly adheres to this.The IQAC directs its academic sub-committee to prepare the College Academic Calendar. The Master Time Table for the academic year is prepared by the academic sub-committee based on the department Time Table. The Course Planner is prepared by each faculty to document the academic activities of the faculty. An Induction Programme is held for the parents and students separately in the beginning of each academic year. The college conducts centralized internal examinationin each semester and the marks are recorded in Student Diary and Student Chronicle for students.Departmental PTA meetings are held for each UG class after each examination to keep the parents informed of the progress of their wards. Remedial coaching is given to weaker students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The university prepares the academic calendar in the begining of everyacademic year. The college prepared its own academic calendar for the year according to the University academic Calendar. However, due to the outbreak of the pandemic, the University had to rescheduled all it's academic activities including Examinations. The college also rescheduled its academic activities accordingly which is reflected in the Master Timetable and Academic Calendar for the year 2020-21.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://iqac.uoc.ac.in/images/Reports/Academic_Calendar/Academic_Calendar_2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	[View File]
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File]

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

29

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Th institution functions according to the guidelines of University of Calicut and follows the syllabus and curriculum designed by the University. The curriculum includes several topics that relates to issues relevant to professional ethics. College conducts audit courses to enrich the students about enivironment sustainibility. Individual departments in the college also conducts programs related to gender equality and allied aspects.History department of college conducted a webinar on Gender equality.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

294

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://vtb.ac.in/gateways/reports/Alumni%20Feedback%20on%20Curriculum.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://vtb.ac.in/gateways/reports/Alumni%20Feedback%20on%20Curriculum.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

363

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

66

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the earlier years, the college has conducted an entry level test to identify the slow learners and gifted learners. Based on the test result, 10 gifted learners and 10 slow learners have been selected from each programme. There is a special programme named Walk With Scholar for gifted learners and special programme named Scholar Support Programme,to uplift the slow learners.

But during the academic year 2020-2021, no such entry level test has been conducted due to COVID 19. So each class teachers has identified gifted learners and slow learners through their online classes and gave special care to each of such learner.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
923	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In order to make teaching more learner centered, the following

activities have been practiced:

1. **Debate: in PG classes, debate has been conducted on regular basis based on the topic of their syllabus.(online)**
2. **Seminars: all the students present a seminar paper in each semester.(online)**
3. **Discussion: It is the general practice of all teachers to initiate a discussion among the students regarding the topic.(online)**
4. **Project: both PG students and Final year Degree students do a project work as part of their academic work.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[NIL](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution is constatntly improving the tools and facilities for catering to the modern instructional methods. PG Classrooms are equipped with projectors. As it was the time of pandemic all regular classes were suspended in the institution and all the faculty members resorted to online teaching. As a result teachers were able to explore new horizons in teaching learning process through online tools. Many teachers opened their own youtube channels and many others used services like whtsapp and telegram for the class delivery.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

243

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

20% of the total marks in each course are for internal examinations. The marks secured for internal assessment only need to be sent to University by the colleges concerned. The internal assessment shall be based on a predetermined transparent system involving written tests, Class room participation based on attendance in respect of theory courses and lab involvement/records attendance in respect of Practical Courses. Internal assessment of the project will be based on its content, method of presentation, final conclusion and orientation to research aptitude. Components with percentage of marks of Internal Evaluation of Theory Courses are-Test paper 40%, Assignment 20%, Seminar 20% and Class room participation based on attendance 20%. For practical courses - Record 60% and lab involvement 40% as far as internal is concerned.

20% of the total marks in each course are for internal examinations. The marks secured for internal assessment only need to be sent to University by the colleges concerned. The internal assessment shall be based on a predetermined transparent system involving written tests, Class room participation based on attendance in respect of theory courses and lab involvement/records attendance in respect of Practical Courses. Internal assessment of the project will be based on its content, method of presentation, final conclusion and orientation to research aptitude. Components with percentage of marks of Internal Evaluation of Theory Courses are-Test paper 40%, Assignment 20%, Seminar 20% and Class room participation based on attendance 20%. For practical courses - Record 60% and lab involvement 40% as far as internal is concerned.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College Level Committee :As per the regulations of University, There is a college level grievance redressal committee comprising of student adviser, two senior teachers , two staff council members (one shall be elected member) and elected representative of students (College Union Chairperson) as members and the Principal as Chairman. This committee shall address all grievances relating to the internal assessment grades of the students.

As the academic year 2020-2021 was a COVID 19 time, there was no much grievances that shall be dealt by the cell. minor grievances were settled in the class level.

Department Level Committee: The college shall form a Grievance Redressal Committee in each department comprising of course teacher , one senior teacher and elected representative of Students (Association Secretary) as members and the Head of the Department as Chairman.The committee shall have initial jurisdiction over complaints against Continuous Assessment.

University Level:The University shall form a Grievance Redressal Committee as per theexisting norms.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the bnstitution are stated and displayed on website and communicated to teachers and students.

There are eight Programmes offered in our college. These eight

programmes have well defined POs. Each Desired Outcomes are communicated to the teachers and teacher do evaluation of attainment of these POs.

Under each Programme, there are number of Courses and each course are having specific Course Outcomes. The following table shows the Courses coming under each Programme:

Programme Code

Programme Name

Number of Courses

BCM

Bachelor of Commerce

31 + 4 (Audit Courses) = 35

BBA

Bachelor of Business Administration

32 + 4 (Audit Courses) = 36

MCM

Master of Commerce

20 + 2 (Audit Courses) = 22

BFT

BA Economics with Foreign Trade

30 + 4 (Audit Courses) = 34

HIS

BA History

31 + 4 (Audit Courses) = 35

SKT

BA Sanskrit

35 + 4 (Audit Courses) = 39

MTS

B.Sc. Mathematics

34 + 4 (Audit Courses) = 38

CSS

M.Sc. Computer Science

21 + 2 (Audit Courses) = 23

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://vtb.ac.in/gateways/reports/po.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Normally separate ways are being used to evaluate the attainment of each PO and CO. For PO, observation, Survey and tests are being used. In case of CO, periodical class tests are being conducted and the result is analyzed for evaluation. A complete system of Outcome based Evaluation is under work-in-progress.

Since 2020-2021 was affected with the pandamic, no useful ways has been used to evaluate the attainment of POs and COs. At present, we are evaluating the attainment of POs and COs through the University final year examination results.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[NIL](#)

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

207

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://vtb.ac.in/gateways/reports/student%20satisfaction%20survey%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3286500

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution actively supports research and innovations through IQAC and encourages individual contributions towards research and development. Faculties and students are encouraged to do research and publish their works in international journals. As a result of conitnuous motivation from faculty, Computer Science students presented papers in International Webinar The college being a grant in aid institution, faculty members are also getting financial and academic support from Government of Kerala as per the prevailing rules and regulations of the government.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College has very active NSS that functions according to the rules and regulations of Government of Kerala as per guidance of University of Calicut. A majority of extension activities of the college are caried out through the NSS. Some of the extension activities are also undertaken by individual departments. Most of the activities are designed and executed in collaboration with nearby panchayaths and neighbourhood community.

File Description	Documents
Paste link for additional information	<u>NIL</u>
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

479

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 30 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms: College encompasses sufficient number of well-furnished, well ventilated, spacious 28 classrooms. The College has ICT Classrooms. Wi-Fi connectivity and internet access is provided to the faculty and the students.

Seminar Hall is well-equipped air-conditioned hall, with latest audio-visual aids projectors, white boards, internet connectivity for conducting seminars and workshops thus provide best quality of learning experience.

Laboratories: The College has two computer labs one for under graduation course and another for Post-Graduation course with 57 computers. Lab is fully air conditioned with audio-visual aid projectors, internet and Wi-Fi connectivity.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff.

Other Facilities:- The college has Inverter, Generator to support full time power availability. The college is fully under CCTV camera surveillance. Automated library with INFLIBNET, browsing center. College provide separate computer and printing facility for each and every department.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[vtb.ac.in]()

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is providing facilities for students to participate

in cultural activities, sports and games in various ways.
Cultural committee supported by a team of faculty members.

Gymnasium: College has well equipped gymnasium for boys & girls with all modern equipment.

Outdoor Games: A spacious play ground is available for outdoor games like Cricket, Football, Volleyball, Basketball, Badminton, etc

Indoor Games: Facilities for the indoor games like, Table Tennis, Chess, Caroms, Yoga center, wrestling are provided to students in the college campus. A large number of sports activities are organized in the college aiding the students to display their talent in sports activities.

Cultural Activities: Every year college organizes several cultural Function where students participate. College provide training in many cultural activities like music and dance. The college has separate music room well equipped with different music instruments like Veena, Violin, Tabla, Flute,guitar etc…

File Description	Documents
Upload any additional information	View File
Paste link for additional information	[vtb.ac.in](vtb.ac.in)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	[NIL](NIL)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7858460

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of the institute is partially automated with, KOHA 18.5 open source library management software in the year 2018,developed by Katipo communication New Zealand. It works on Linux operating system. It fecilitates all library operation such as circulation,classification,cataloguing etc. S.V.T.B college library has a collection of more than 15000 books with 26 periodicals including 20 subject journals and 5 newspapers of national Importance.College library is an active member of INFLIBNET N-List consortium.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

122576

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution has various IT enabled facilities like Computers and Wi-Fi within all the Departments and Office. We provided Wi-Fi fecility to our students too. The college is completely under the surveillance of CCTV camera.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7858460

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has the policy for infrastructure maintenance as specified by the statutory bodies both in terms of quantity and quality. The College provides the best infrastructure to all its departments and other functional areas to ensure the infrastructure needs and the requirements. The Infrastructure Maintenance policy of the College is ensuring its quality, up gradation from time to time, proper safe guarding by providing inventory numbers on each equipment and maintaining asset register, upkeep of the equipment through regular cleaning, preventive and corrective maintenance including annual maintenance contracts, insurance against damage and theft. Records of all infrastructure including equipment, software, books and other items shall be maintained by all the departments. All departments shall strictly follow the procedures and guidelines of the College with regard to cleanliness and preventive and corrective maintenance of infrastructure. This shall include the following.

• The fault is identified with the help of the lab assistants; weekly maintenance report is prepared and sent to the principal for action.

• The students are given instructions in handling the equipments before doing experiments.

• UPS back up is provided for all system based laboratories

• Regular Antivirus software updating for proper working of the systems Breakdown maintenance

• Damaged sports equipments including gym are replaced by new one as per the requirement

• The maintenance of the college ground is done frequently whenever n

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

685

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

36

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	http://vtb.ac.in/gateways/reports/capacity building.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

63

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

63

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

78

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

This year due to the pandemic the institute was forced to cut short all most all of the extra curricular activities. Still Institution encourages its students to actively participate in

extra curricular and sports activities. The institute has an active college unioin which conducts various extra curricular activities and ensure the participation of students in cultural events inside and outside the campus under the guidance of faculty members.College has a physical education faculty and hetakesincere effortto ensure the participation of students in various sports activities. Students of the institute has attainedmanyrecognitions in University , State and National level events.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution believes in coperative co existence. So institute frequantly request the support of aluminii in various social and academic activities of the college.The institutehas also formed an Alumni Association that includes aluminii from all departmentsand this has been registered.

Each department has its own alumni and they contribute greatly towards development of the college. Individual department aluminiextends their support by providing financial assistance to the deserving students of the respective departments. . Their contributions are in the form of scholarships to poor students, mobile recharges...etc. CONFLUENCE the Alumni Association of Dept of Computer Science awarded scholarship to the top scorer in M.Sc Computer Science. SIGMA the Mathematics Alumni Assosciation provides financial assistance in the form of scholarships to one student each from 1st, 2nd and 3rd year UG batches. The Alumni Association of Dept of History granted six scholarships during the year to SC/ST students of the department. In this period of pandemic departmental alumni associations have also helped the students by giving them notebooks and textbooks as as support to their academics.

File Description	Documents
Paste link for additional information	vtb.ac.in
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The vision of the college is based on the Upanishad Mantra "TamasõmaJ?oti?Gamaya"which means – Lead me from darkness to light - From Ignorance to knowledge/Wisdom. Institution empowers the society by providing the knowledge.

Mission:

- Provide access to Higher Education opportunities to

students in rural area.

- Propagate and inculcate value education based on Indian culture and heritage to the student community and thereby to the society at large.
- To update society with modern technological innovations and provide knowledge and personnel for developmental needs.
- Protect our environment and ecology for the generations to come.

THE REST OF THE DETAILS ARE UPLOADED AS PDF FILE...

File Description	Documents
Paste link for additional information	https://www.youtube.com/watch?time_continue=1&v=4U_R-IbxNN8&feature=emb_logo
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College adopts a decentralised governance system. The delegation of authority begins with the Principal who is appointed by the management. Head of the department of the concerned programmes are given full academic and operational autonomy. Major academic as well as administrative bodies of the college and IQAC, the Internal Quality Assurance Cell proposed by the National Assessment and Accreditation Council (NAAC), was constituted in the year 2010 at Sreekrishnapuram V.T. Bhattathiripad college to improve the performance of institution in higher education sector and for quality up gradation of the college.

File Description	Documents
Paste link for additional information	http://vtb.ac.in/gateways/reports/organogram.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SWOC Analysis-

Institutional Strength

- Sreekrishnapuram V. T. Bhattathiripad College started functioning in 1982.VelluthuruthiThazathuBhattathirippad college is located at Sreekrishnapuram in Palakkad District. The college is named afterV.T. Bhattathiripadwho is acknowledged as one of the pioneers of social revolution in Kerala. Sreekrishnapuram V. T. Bhathathirippad College, under the management of 'SreeSankaraTrust' .
- Situated on the hilltop, the college is in the midst of the lush landscape. The college campus with its serene surroundings provides a wonderful learning ambiance for the aspiring students.
- The college has an efficient and supportive management.
- The college offers job oriented courses like M.Sc. Computer Science; BBA .College has also got sanction for interdisciplinary course M.Sc. Mathematics with Data science in this academic year.
- The institution has a very energetic and academically oriented faculty and quality students. The college has been bagging University Ranks on regular basis.
- Students of the college used to enrol for higher education after clearing UG and some of the PG students enrol for research. Some students are undertaking jobs also after completion of M.Sc. and M.Com.
- Physical education department of the college constantly achieving awards in national level, state level and university level.Students were gets motivated and participated in International level too.

THE REST OF THE DETAILS ARE UPLOADED AS PDF FILE...

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	http://vtb.ac.in/gateways/reports/6.2.1.Report.pdf
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body:

The College is a Government aided college owned and managed by the SreeSankara Trust, a voluntary charitable organization registered under the Literary Scientific and Charitable Societies, 1995. The design and implementation of quality policies for the college are done in a democratic way with participation of Trust members,Principal and senior faculties. Principal is the executive authority of the institution and acts in accordance with the direct payment agreement between the management and the Government.

Administrative Set Up:

The General Secretary (Manager)and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal shares this work and vets all financial projects before the latter endorses the same. The Principal is vested with the day-to-day running of the college. He has a team of Departmental Heads, the IQAC Coordinator, the Teachers' Council Secretary and the Head Clerk to assist in the discharge of this work.

Appointment

Appointments are carried out as per Govt. rules. Selection procedure are done in the presence of , Manager, Govt. nominee, UGC nominee, VC nominee, Physically challenged nominee, Subject expert, Principal.

Service rules, procedures:

The institute functions as per Kerala Service Rule and Kerala Financial Record.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	http://vtb.ac.in/gateways/reports/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance	A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching staff:

All the salary related activities are as per government norms and being in Aided sector, government of Kerala provides salary for all permanent faculties. Management is giving festival advance for Fulltime Contract Teachers.

Non-teaching staff:

All the salary related activities are as per government norms and being in Aided sector, government of Kerala provides salary for all permanent non-teaching staffs.

Through Government support the entire teaching and non-teaching faculty provided with all welfare measures. Data collection for the State Government insurance policy :Medisep is in progress

File Description	Documents
Paste link for additional information	<u>NIL</u>
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the direction of UGC and Government of Kerala, the Institution has a performance appraisal system. Teachers have to submit filled-in format for PBAS (Performance Based Appraisal System) to the Principal. Performance of Teachers is also assessed through student feedback, taken at the end of every academic year and appropriate instructions given to staff by Principal. The IQAC reviews academic progress regularly and the Principal takes necessary action for improving the shortcomings.

File Description	Documents
Paste link for additional information	http://vtb.ac.in/gateways/reports/PBAS%202020-2021.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audits are carried out annually by the management of the college to evaluate and maintain accurate and timely financial reports. Sree Sankara Trust to which our college belongs, conducts the management level internalaudit. Deputy Directorate of Education, Thrissur timely conducts the external administrative audit of the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

123500

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is a Government aided college owned and managed by the Sree Sankara Trust, a voluntary charitable organization registered under the Literary Scientific and Charitable Societies, 1995. All welfare measures by the Government are provided to the staff..The main sources of fund, apart from the Government, are various Non-Governmental organizations, the College Management, generous philanthropists andCollege staff. Funds received from Alumni, PTA and philanthropists are used for providingscholarships, conduct ofCareer GuidanceProgrammes, seminars and PSC coaching classes. PTA provides fund for the conduct of internalexaminations. In case of special grants/funds received from funding agencies like UGC, Plannig Board monitors the utilization of grants as per guidelines.The Accounts section of the College maintains all records of income and expenditure to ensure financial transparency.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college regularly monitors the activities of the college and takes necessary action to improve the quality and excellence of the college. In the pandemic situation, IQAC provided eadditional support to teachers and students by providing counter measures to manage the crises. Quality initiatives of IQAC include G-Suite workspace exclusively for Sreekrishnapuram V T Bhattathiripad College for smooth conduct of online teaching learning process of the institution. IQAC opened up Coursera platform for students and teachers to acquire extra skills through certificate courses provided by reputed Universities around the globe. IQAC in association with Computer Science Department provided Faculty Development Programme :"How to host a Webinar".IQAC in association with NSS organized a webinar on "Stress management during Covid -19 pandemic" on 24th Septemer 2020. IQAC initiated the activities of UGC STRIDE Component 1 through an Orientation programme conducted on 5th February 2021. College management, teaching and non-teaching staffs and students participated in the programme. IQAC organized Webinar on SOGISC and Gender issues for the students was organised on 19/02/2021 . On 3rd February 2021, IQAC successfully completed General Alumni registration process. Online Induction programmes were conducted in association with IQAC. IQAC scrutinized and approved promotion records for faculty promotion under Performance Based Appraisal System.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

IQAC conducted Academic and Administrative Audit (AAA) in the year 2020-2021.

File Description	Documents
Paste link for additional information	http://vtb.ac.in/gateways/reports/iqac%20meeting%20minutes%20.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://vtb.ac.in/vtbcollege/admin/main.php
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has initiated the following gender equity initiatives during the year

1. Conducted a Webinar on Gender Equity on the topic "Women Empowerment"

2. Counselling Cell

Councelling Cell is functioning in the College in a satisfactorily manner catering to the needs of the students who encounter various types of behavioural problems and other learning disabilities. Some of the cases require several sittings to the to disclose their problems. Both mass counselling and individual counselling are done according to the necessities.

3. Twenty four Hours Security Officer

4. CCTV

5. Common Room for Girls

6. Day Care Centre for young children

6. Women Cell

File Description	Documents
Annual gender sensitization action plan	http://vtb.ac.in/gateways/reports/Gender%20Equity.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://vtb.ac.in/gateways/reports/Gender%20Equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	[View File]
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. **Solid Waste Management**

   - The college has a Solid waste management system called Kakachi @ vtb. Waste boxes are placed in each class rooms and Paper and Plastic wastes are collected separately.These are the hand over to panchayat authorities.
   - Bio-degradable solid waste such as food waste, garden trimmings are ultimately used in organic farming.
   - College use less paper more IT strategy to reduce carbon footprint and uses technology for information sharing and documentation
   - Paper waste generated in the campus are collected and handed over to external agency for recycling.

2. Liquid Waste Management

   - For liquid waste disposal ,liquid wastes are collected and dumped into digs constructed for that purpose.

3. Bio Medical Waste Management

   - The college has no Bio medical wastes, so that is not applicable to the college.

4. E- Waste management

   - periodic maintenance of computers and other electronic equipment ensures reduction of ewaste generation

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The institution promotes inclusivity in all possible academic and non - academic realms. Socio economic inclusivity in admissions is ensured by following the single window system centrally adapted by the university. Situated in rural area of Palakkad, the college has been beneficial to local students from all walks of life. The college accommodates students from diverse cultural, regional, linguistic and communal backgrounds, coming from various regions in and out of the state.
- Linguistic diversity and cultural inclusivity is encouraged and celebrated in the instituion. The Department of History maintains an Archeological museum which preserves cultural artifats related to the lived lives and history of ancient Kerala. The Deparment of Malayalam offers a choice based elective course titled theater studies which introduces the rich ancestry and theatrical nuances across the globe. Specimen from great global dramatic literature encourage the students to respect an accomodate diversity in culture.
- The institution practices remedial coaching as a method to encourage students come forward in academics by offering remedial classes so that slow learners can also become a part of main stream learning. Several departments maintain book banks for financially backward students who need additional help in their curriculam.
- The institution is selected by UGC Stride component -1 to undertake a project related to the topic VEDIC EDUCATION SYSTEM IN KERALA - A COMREHENSIVE SCIENTIFIC INTER-DISCIPLINARY ANALYSIS which is to promote and develop the traditional VEDIC studies snd Sanskrit language as a whole.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college conducts programmes to about the values,duties ,rights and responsibilities of citizens to change the students into future assets to the Nation.

- **Independence Day**
- **Republic Day**
- **Constitution Day**
- **National/State Pledges**
- **Remembering freedom fighters**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized | **B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organises National and international days and celebrates festivals also.

- **Independence Day - August 15**
- **Republic Day - January 26**
- **Constitution Day - November 26**
- **Under auspicious of NSS several important National/ International days are observed.**

1. **International Day of Disabled Persons December- 3**
2. **Death Anniversary of Gandiji - January 30**
3. **World Diabetes Day - November 14**
4. **Polio Day- October 24**
5. **World Energy day - December 14**
6. **keralapiravi - November 2**
7. **Nethaji Day - January 23**
8. **V.T Day -12 February**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title

STAFF SERVICE INITIATIVE

Objective

To help socity and students

The practice

Both teaching and non-teaching staff in the college contributed money and brainstormed on the variety of ways through which they could support students and other needy people.

Evidence of success

1. Staff club provided scholarship to 30 students

2. Television set provided to one school student

3. Mobile phones provided to 30 students

4. Oxygen concentrator provided to Kadambazhipuram Government Hospital

Title

2. Santhvanam

Objectives

1.To help the people during Covid times

2.To help the government officials for effectively provide Covid initiatives by government

The practice

1.Helping hand for Covid registration for vaccination

2.Helping the police for recording the details

3.Helping the differently abled people

4.Cleaning the quarantine centre

Evidence of Success

1. The students of our college are actively engaging in providing helping hand for the people for getting registration in the Government Portal.

2. VTB Students are help the police for taking the details of passengers during the Lock Down period.

3. Students of our college is doing their selfless work in Mangod Medical College, Palakkad where they help the Covid Positive patients who are differently abled.

4. Students of our college helping the authorities to clean the School which was selected as Quarantine centre for the Covid patients.

File Description	Documents
Best practices in the Institutional website	http://vtb.ac.in/gateways/reports/Best_Practices_2020_21.pdf
Any other relevant information	http://vtb.ac.in/gateways/reports/covidjagratha.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **The college is situated in a rural area.Most of the students studying in the college is also from rural area.It is also an interesting to note that ,most of the students are from lower income groups.It is also a fact that bright students(Students having High marks) opted the colleges situated in towns and cities.So the college gets only students with low marks in comparison with other colleges in cities. But this does not affect the academic performance of the college.The college regularly bags higher ranks(in most years first,second or third) in university examinations.This achievement is because of the**

efforts from both students and teachers. So the college,condusive to its priority and vision transformed the students into good citizens and well in academics.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The plan of Action for the next academic year will be as follows:

- **IQAC meeting in every quarter of the year**
- **All departments to conduct their meeting and submit the action plan.**
- **Constitution of committees in the beginning of the academic year.**
- **Timely submission of AQAR.**
- **Preparation for the NAAC Peer Team visit**
- **Each department to introduce certificate course.**
- **Conduct value education, gender equality programmes for the students.**
- **Promote Academic seminar or Webinar and career guidance programmes for students.**
- **College Council with IQAC to evaluate the university result and provide suitable suggestions for the improvement.**
- **Implementation of Outcome Based Education for all the programs.**
- **Promote the usage of inflibnet, e resources among teachers and students for effective teaching and learning.**
- **Encourage the innovations and promote the club activities at department level.**
- **Promote the Workshops/seminars on Research methodology, IPR and entrepreneurship.**
- **Promote extension activities at department level.**
- **To establish collaborations and MoUs with institutions, industries etc. and also engage in extension activities.**
- **Promote more ICT enabled classrooms.**
- **Support online and blended learning by providing infrastructure and training.**
- **Take a step for online access to college library and books.**
- **Formulate and implement the academic and administrative policies and plan.**
- **Implement the performance appraisal system for teachers and**

nonteaching staff more effectively.
- Improvise the College handbook and Academic Calendar.